

APPROVED

Decree of the Ministry of Health of Ukraine

«____» _____ 201__ . No. ____

Acting Minister of Health of Ukraine

_____ **U. Suprun**

STATUTE

of Donetsk National Medical University

(new version)

Record number 02010698

Confirmed by the Staff Conference of
Donetsk State Medical University on
request of the Academic Council
May, 26, 2017, protocol (record) 3

Lyman — 2017

I. THE MAIN REGULATIONS

1. The present Statute is worked out according to the legislation of Ukraine. It constitutes a document to regulate activities of Donetsk National Medical University, which was founded on the basis of Donetsk State Medical University named after M. Gorky by the decree of the Cabinet of Ministers of Ukraine № 407 as of 15.06.1994 and given the status of the National by the Decree of the President of Ukraine as of 23.08.2007 № 785/2007.

2. The full legal official name of the University:

in Ukrainian — Донецький національний медичний університет;

in Russian — Донецкий национальный медицинский университет;

in English — Donetsk National Medical University.

The legal abbreviated title of the University:

in Ukrainian — ДНМУ,

in Russian — ДНМУ,

in English — DNMU.

3. Location of the University: 84404, Donetsk Region, Lyman, Pryvokzalna str., 27

Tel.: (062) 385-95-00; Fax: — 305-44-41;

e-mail: contact@dsmu.edu.ua

4. Donetsk National Medical University (hereinafter referred to as the University) is founded on the basis of state ownership, subordinate to the Ministry of Health of Ukraine and it is a nonprofit organization.

5. The basic University activities are:

Training highly qualified specialists in accordance with the state order and contractual obligations in the field of healthcare at the following levels of higher education: “junior specialist”, “junior bachelor”, “bachelor”, “master”, “doctor of philosophy”, “doctor of science”.

Preparation of foreign citizens for entering higher educational establishments.

Training Ukrainian and foreign students in the internship and clinical residency.

Training Ukrainian students according to the program of preparation of medical officers of the reserve.

Specialization, retraining, skills development, probation of the medical and pharmacological staff.

Medical practice according to the obtained license.

Research work.

6. The main objectives of the University are:

Implementation of educational activities in the field of healthcare, which includes training, research, methodological, medical, educational, cultural, health-improving work and provision of the specialists, professionals training according to the standards of higher education.

Implementation of scientific research and practical activities and innovations.

Guarantees of the state contract implementation in the field of training specialists with higher medical and pharmaceutical degree.

Preparation of scientific and pedagogical staff and assessment of their skills.

Demand research for specific professions at the labour market and assistance in employment of graduates.

Implementation of medical practice by giving specialized and tertiary consultive and therapeutic and diagnostic services to the population, using experimental and new medical technologies.

Encouraging cultural and intellectual development of the person, education of students in the spirit of Ukrainian patriotism and respect to the Constitution of Ukraine, increasing cultural and educational level of population.

7. The University is a legal entity, has separated property, can get on its own behalf the property and personal non-property rights, bear obligations, and be a plaintiff or a defendant in court, it maintains a separate balance sheet, has accounts in the State Treasury of Ukraine, foreign exchange and deposit accounts in banks,

seal and stamps with its name, letterhead, logo, etc. It has the right to ownership of trademark, and other necessary identifications along with the attributes of a legal entity in the order established by law.

8. The University carries out its activities in accordance with the current legislation of Ukraine and this Statute.

9. Structural subdivisions of the University are established in accordance with the current legislation and the main tasks of the activities of the University, and it works on the basis of the regulations confirmed by the Rector of the University.

The main structural branches of the University are:

- 1) Medical Faculty №1 (specialty ‘General Medicine’),
location: Donetsk region, Kramatorsk, Mashynobudivnykiv boulevard, 39
- 2) Medical Faculty №2 (specialty ‘General Medicine’),
location: Kropyvnytskyi, Perpektyvna Str., 1
- 3) Medical Faculty №3 (specialty ‘General Medicine’),
location: Donetsk region, Mariupol, Shevchenko boulevard, 80
- 4) International Medical Faculty (specialty ‘General Medicine’),
location: Kropyvnytskyi, Perpektyvna Str., 1
- 5) Faculty of Dentistry (specialty ‘Stomatology’),
location: Donetsk region, Kramatorsk, Mashynobudivnykiv boulevard, 39
- 6) Pharmaceutical Faculty (specialty ‘Pharmacy’),
location: Donetsk region, Slovyansk, Tsentralna boulevard, 39
- 7) Post – Graduate Education Faculty,
location: Donetsk region, Kramatorsk, Mashynobudivnykiv boulevard, 39
- 8) The International Educational Center,
location: Kropyvnytskyi, Perpektyvna Str., 1
- 9) separate structural division – Lyman Medical College, location – Donetsk region, Lyman, Pryvokzalna Str., 27

Educational and educational-auxiliary educational divisions of the University:

- 1) The academic office;
- 2) The office of technical teaching aids;
- 3) The international relations office;
- 4) The section of the practical training;
- 5) The section of educational activities;
- 6) Library;
- 7) The office of academic service;
- 8) The department of new medical technics and technology.

Clinics:

- 1) Scientific-research center of traumatology and orthopaedics.

Research departments of the University:

- 2) the office of scientific research;
- 3) scientific-research laboratories and centers;
- 4) undergraduate laboratory;
- 5) treatment department.

Administrative units of the University:

- 1) the Rector's office;
- 2) Human Resources department;
- 3) Accounting office;
- 4) Financial department;
- 5) Legal department;
- 6) War mobilization division;
- 7) Administrative office;
- 8) Printing house;
- 9) Economic department;
- 10) Maintenance department;
- 11) Material support department;
- 12) The informational and analytical department;
- 13) The IT department

- 14) The quality control section;
- 15) Logistics support division;
- 16) Students' campus;
- 17) Hostels;
- 18) The occupational safety section; agreements;
- 19) The department of agreements;
- 20) The meteorological service;
- 21) Refectory;
- 22) Sports and recreation medical complex "Soniachnyi";
- 23) Record office.

10. The university can have other departments the activity of which is not forbidden by the Ukrainian Law.

11. The University can contain affiliates.

The affiliates are headed by the chairman subordinate to the Rector to the university and acts on his instructions.

The information about the university affiliates should be added to the Unified State electronic Data.

II. THE CONCEPTION OF EDUCATIONAL ACTIVITY OF THE UNIVERSITY

1. Educational activity of the University is based on conceptual principles of National Doctrine of education, Ukrainian education act, Ukrainian Higher Education Act, Ukrainian Law "About Scientific and Scientific-technical Activity" and other legislative acts.

2. The aim of educational activity is:

- 1) reproduction of intellectual potential of the country;
- 2) provision of medical sector with qualified specialists;
- 3) formation of moral principles and standards of behavior.

3. Educational activity is based on the following principles:

- 1) Diversification;

- 2) Permanence of specialists' training;
 - 3) Establishment of a democratic educational system;
 - 4) Satisfaction of students' needs according to their interests, abilities and social needs;
 - 5) Making use of national standards of Higher Education as obligatory minimum of the educational content;
 - 6) Compliance with the education level and qualification level of graduates' training to the needs of social labor differentiation;
 - 7) Advanced innovative development of education;
 - 8) Mobility of specialists' training in accordance with demands of labor market;
 - 9) Integration to European and global education;
 - 10) Formation of national and universal values;
 - 11) Education quality monitoring, its transparency provision, inspiration of public inspection;
4. Goal-oriented programs of educational activities and means of implementation:
- 1) Staff provision of a medical sector is conducted by means of:
 - making efficient students contingent;
 - making educational and instructional content on the basis of subject activity approach meeting the principles of purposefulness, prognosis and diagnostics;
 - formation of institutional component of state higher education standards taking into account the traditions of University scientific schools, needs of the area and students' requirements;
 - formation of nomenclature of areas and specialties according to the market changes;
 - analysis of the demand for certain specialties at the labor market and employment assistance for the graduates;
 - competitiveness of the graduates at the labor market;

renewal of educational content and organization of the academic processes based on democratic values, modern scientific and technical achievements;

methodological support of academic process as an informational model of educational system;

specialization, retraining, probation of specialists;

working out efficient educational technologies;

creating favourable conditions for the development of gifted young people;

fulfillment of governmental demand and agreements to train the specialists of corresponding qualification.

2) National education is provided by means of:

providing cultural and moral development of personality, of patriotism and respect to the Constitution of Ukraine;

development of the democratic world outlook, compliance of public rights and freedoms, respect to the traditions, culture, worship and conditions of the peoples of the world communication; formation of the modern world outlook, development of creativity and skills of scientific cognition, self-education and personality's self-actualization;

encouragement of young people for having a healthy life-style;

development of humanistic education, which is based on cultural and historical values of the nation, its traditions and moral values;

strengthening of national idea promoting nation's self-identification, development of culture, mastering the world culture values, universal acquirements;

development of need and ability of the young people to live in a civil society, spirituality and physical perfection, moral, artistic and aesthetic, labor, ecological culture;

formation of national principles of life philosophy, ideas, views and creeds based on values of national and world culture;

development of the ability to think independently, stimulation of the choice of public activity aimed at prosperity of Ukraine;

promotion of high linguistic culture, respect to the national language and Ukrainian national minorities' languages, tolerance to representatives of different cultures and language communities;

realization of the language strategy by complex and consecutive adoption of enlightening, scientific and methodological, explanatory measures;

formation of a personality's new life guidelines;

promotion of a new value system of the society – an open, variable, morally and culturally rich, tolerant system, able to support a citizen and patriot, to consolidate the society on the ground of the priority of a personality's rights, decreasing of social inequality;

development of the feeling of responsibility for personal welfare, the state of society.

3) Equal educational admission is provided by:

effective public media system on the possibilities of getting higher education;

creating competitive basis for free education and improving legal ways to get higher education at the expense of all levels budgets funds of legal entities and private individuals;

enhancement of the possibilities to get higher education at the expense of individual crediting;

making conditions of getting higher education by orphans, children lacking parental custody and disabled children;

integration with other higher educational establishments possessing different levels of accreditation;

usage of flexible educational programs and informational technologies of education;

adherence to democratic principles, transparency and publicity in students contingent compiling, including objective testing.

4) Foundation of permanent educational system by:

provision of content sequence and coordination of educational activity on different stages of education;

development of a personality's need and capacity for self-education;

optimization of the post-graduate educational system, based on corresponding state standards;

generation of integrated academic curriculum and advanced programs;

formation and development of scientific production complexes of phased specialists' training;

making individual modular educational programs of different levels of complexity according to the particular needs.

5) Students' life activity preliminary adjustment to IT society by means of:

IT provision of educational system aimed at satisfaction of educational, informational and communication needs of educational process participants;

generation of Hi-Tech educational patterns using informational and communicational technologies alongside with traditional methods in educational process;

making electronic textbooks;

use of modern methods of education;

use of informational and communicational means and global informational networks.

6) Combination of education and science by means of:

comprehension of education, intensification of scientific research;

development of education on the basis of modern scientific and technological achievements;

advanced development of education;

innovative educational activity;

legal protection of educational innovations and products of scientific and pedagogic activities as an intellectual property;

establishment of scientific examination of state educational standard components, textbooks, innovative educational systems;

involvement of gifted young people and academic staff into the educational activity;

enhanced collaboration and cooperation with other high educational and scientific establishments;

involvement of outstanding scientists from other high establishments into educational process;

introduction of goal-oriented programs to promote integration of education; providing educational quality according to modern scientific, cultural and social achievements;

correlation between education and science, educational theory and practice.

7) The responsibilities of the National Agency for Providing the Quality of Higher Education.

The National Agency for Providing the Quality of Higher Education:

it makes the demands for system of quality for high education, it carries out regulations as for the accreditation of educational programs and gives them for the adoption by central executive body in the area of education and science;

it analyses the quality of educational activities of the University;

it prepares licensing assessment of the possibility of giving a license for taking educational activities at the University;

on request of the University (scientific establishments) it makes propositions including those which are aimed at the interdisciplinary preparation, deals with questions about the list of specialties which can be obtained at the corresponding levels of higher education and it gives this list to the central executive body in the area of education and science;

it makes the unified data of the existing specialties introduced by the University which can be obtained by the preparation of students at every level of higher education;

it makes accreditation of educational programs according to which students are trained;

it works out the assessment criteria for the quality of the educational activities, including scientific research of the University which can influence the university ranking of Ukraine;

it makes the demands for the level of scientific qualification of persons who apply for scientific degrees, it works out the procedure of awarding a scientific degree by the Specialized Scientific Council of the University (scientific establishments) and gives it for adoption by the central executive body in the area of education and science;

it works out the regulations about the accreditation of the Specialized Scientific Councils, gives them for adoption by the central executive body in the area of education and science, and controls their activities;

it fulfils other duties provided by the Law.

8) Monitoring and usage of foreign experience is provided by means of:

implementation of joint scientific research, collaboration with international funds, carrying out international scientific conferences, seminars, symposiums;

promotion of teachers' and scientists' participation in relevant activity abroad;

educational and scientific interchanges, training and study courses abroad for students, pedagogues and scientists;

analysis, selection, issue and proliferation of the best examples of foreign educational and scientific literature.

9) Staff provision of educational process is provided by means of:

compliance of staff with the pedagogues and scientists assessment needs and accreditation;

post graduate courses and advanced education;

making conditions for effective professional activity of academic staff;

providing economic and social guarantees for professional self-realization of academic staff, social status improvement due to the social significance.

5. The conception of educational activities of the University is supplemented with the conception of educational activities of faculties, departments and other subdivisions of the University.

6. The educational activity of the University is carried out in the following forms: classes, self-education, practice, tests.

The main forms of classes at the University are: lectures, laboratory work, practical classes, seminars, individual studies.

The persons studying at the University can be expelled on their own wish; on the reason of academic curriculum non-completion; on the reason of the contract breach; on other reasons specified by the legislation.

The persons studying at the University can interrupt their studies on the obstructing circumstances which make impossible to implement the curriculum (for health reasons, for conscription with no opportunity to delay, for studying or training in scientific and educational institutions abroad, etc). Those students who interrupt their studies take a sabbatical (academic) leave.

Reinstatement of studies for expelled students is carried out during vocations.

III. RIGHTS AND COMMITMENTS OF THE MINISTRY OF HEALTH OF UKRAINE

1. Powers of the Ministry of Health of Ukraine (hereinafter – the Ministry of Health of Ukraine), concerning the University management, are determined by the legislation of Ukraine and the present Statute.

The Ministry of Health of Ukraine:

1) approves the University Statute and, upon the submission of the higher collegiate body of public self-government of the University, makes changes and approves the new version, income and expenses estimate and the staff list, and coordinates the structure of the University;

2) announces the competition, appoints and dismisses the Rector according to the legislation of Ukraine;

3) concludes the contract with the Rector of the University elected by the

competition in accordance with the procedure established by the legislation of Ukraine within one month;

4) at the submission of the Conference of the University staff, breaks off the contract with the Rector of the University by reasons specified by the labor legislation, or for the breach of the present Statute and the terms of the contract;

5) controls the compliance with the Statute of the University within the limits of its powers;

6) controls the financial and economic activities of the University;

7) formulates proposals and places state orders for training of specialists of higher medical and pharmaceutical education at the University according to the procedure established by law;

8) promotes the employment of University graduates;

9) controls the compliance with the requirements of the higher medical and pharmaceutical education standards;

10) carries out internal audit on prevention of the facts of illegal and inefficient use of budgetary funds in financial and economic activities of the University;

11) delegates some of its powers to the Rector or other governing body of the University;

12) appoints the Acting Rector of the University from among the full-time scientific and pedagogical staff of the University according to the legislation and the present Statute;

13) monitors the compliance with the requirements of the anti-corruption legislation of Ukraine;

14) approves upon the submission of the Rector the appointment and dismissal of the Vice-Rectors for scientific and pedagogical work, the Chief Accountant, the Head of the Legal Department in accordance with the legislation of Ukraine;

15) performs other functions according to the legislation.

2. Election, appointment and dismissal of the Rector of the University.

The candidate for the post of the Rector of the University must be fluent in state language, have an academic rank and a scientific degree, and have practical

experience in scientific and pedagogical work for at least 10 years. The candidate for the post of the Rector must be a citizen of Ukraine.

The same person may not be appointed to the post of the Rector of the University for more than two terms.

The Rector is elected by secret ballot for the term of five years according to the procedure provided by the Law of Ukraine “On Higher Education” and the present Statute, taking into account the Methodological Recommendations on the peculiarities of voting system and the procedure for election of the head of the higher educational institution approved by the Decree of the Cabinet of Ministers of December 5, 2014 No. 726.

The person cannot be elected and appointed to the post of the Rector of the University (including the Acting Rector) if he/she:

- 1) is declared to be incapable by the court decision or his/her ability to act is limited;
- 2) has previous conviction for committing a crime, if such a conviction is not repaid or withdrawn in the procedure provided by law;
- 3) is deprived of the right to hold the relevant post according to the court decision;
- 4) is found to be guilty of committing a corruption offense by the court decision – within one year from the date of the legal validity of the court decision;
- 5) has been subjected to administrative penalties for corruption offenses – within one year from the date of the legal validity of the court decision;
- 6) is within the force of the clause three of the Article 1 of the Law of Ukraine “On Purification of Power”;
- 7) voted for dictatorial laws on January 16, 2014.

The following persons have right to participate in the elections of the rector of the University:

- 1) every scientific and scientific-pedagogical staff member of the University;

2) representatives from among other full-time employees, who are elected by the respective employees through direct secret ballot;

3) elected representatives from among the students who are elected by direct secret ballot.

At the same time, the total number of scientific, scientific-pedagogical and pedagogical staff of the University (full complement) should be at least 75 percent of the total number of persons entitled to participate in the elections; the number of the elected representatives from among other employees of the University – up to 10 percent, and the number of the elected representatives from among the students – not less than 15 percent of the persons eligible to vote.

The elections are considered to have taken place if more than 50 percent of the total number of persons entitled to participate took part in them, each person has one vote and votes in person.

The Ministry of Health of Ukraine concludes the contract with the person who has received more than 50 percent of the votes for the term of five years not later than one month from the date of his/her being elected.

The Rector of the University may be dismissed from the post by the order of the Ministry of Health of Ukraine, as well as due to the decision on his/her recall made by the higher collegiate body of public self-government, which elected him/her, for the reasons stipulated by the labor legislation and for the breach of the University Statute and contract terms.

Submission of the Rector recall may be brought to the higher collegiate body of the public self-government of the University by at least the half of the statutory members of the supervisory or academic council of the University.

The decision to recall the Rector of the University is made by the majority of votes provided that at least two-thirds of the statutory members of the higher collegiate body of the public self-government of the University.

IV. THE RIGHTS AND OBLIGATIONS OF THE UNIVERSITY

1. The civil legal capacity of the University enters into force since the moment of registration of the Statute and is composed of its rights and duties.

2. University management is carried out on the basis of the following grounds:

Autonomy and self-government.

Division of rights, powers and responsibility of the Ministry of Health of Ukraine, higher education management, the Rector of the University and structural departments.

Unity of collective and sole manager principles.

Independence from political parties, non-governmental and religious organizations.

3. Autonomy and self-government of the University is implemented according to legislation and implies the right:

1) to define modes of study, methods and types of academic activity organization independently;

2) to hire academic, scientific and other employees on a competitive as well as contract basis according to the current legislation;

3) to provide extra educational services according to the current legislation;

4) to work out and introduce independently the University's programs in the sphere of research and development activities;

5) to include: preparational course office (departments);

6) to contain retraining and staff development departments, laboratories, academic rooms, clinical sites, computer and information centers, educational and constructive workrooms, research establishments, operating structures, printing houses, sports centers, institutions of cultural and social nature and other units activity to which correspond the legislation;

7) to found institutes, faculties, departments, subsidiaries, academic, methodological, scientific, research centers and laboratories geographically separated, and other units as established by the law;

8) to perform publishing activities, produce and distribute printed products, develop own print production;

9) on the basis of corresponding assumptions to carry on joint activity along with other higher educational establishments, enterprises, institutions and organizations;

10) to participate in work of international organizations;

11) to introduce own symbols and emblems;

12) to apply with initiative to higher education management bodies regarding amendments in active and newly worked out legislative acts in the field of higher education and participate in projects development.

The University has the right:

- 1) To provide the necessary decisions and perform operations within the competence of the University, which do not contradict the current legislation;
- 2) To define the content of education in accordance with the state standards and the educational-professional programs set to higher educational establishments of the IV level of accreditation;
- 3) To define the ways and methods of training in accordance with a licensed educational activity;
- 4) To open new specialties;
- 5) To give the academic titles of associate Professor, Professor, senior researcher;
- 6) To develop the material-technical base for training and research activities, to edit textbooks, manuals, scientific and educational literature;
- 7) To use the land in accordance with the Legislation of Ukraine; to carry out capital construction, modernization and major repairs of the main building; obtaining financial resources and material assets (buildings, constructions, equipment, means of transport, etc.) with the bodies of state power, enterprises, institutions, organizations (charitable among them) and physical persons;

- 8) To create in accordance with the applicable jurisdiction organization departments, academic, research and development complexes, diagnostics and treatment hospitals (clinical resources);
- 9) To conduct research and development activities aimed at the solution of burning problems in the field of medicine and healthcare;
- 10) To attract highly qualified teachers from other medical and pharmaceutical institutions for the improvement of training;
- 11) To provide paid academic, scientific and healthcare services the list of which is approved by the decree of the Cabinet of Ministers of Ukraine;
- 12) To set the prices for services in accordance with the legislation in force;
- 13) To be the lessor of the property, which belongs to the University with the consent of the Ministry of Health of Ukraine in accordance with the legislation in force;
- 14) To carry out financial and economic activities in accordance with the current legislation of Ukraine and this Statute;
- 15) To identify and determine their own methods of moral and material stimulation of the employees of the University in accordance with the legislation in force;
- 16) To pay wages to employees at least twice a month, in the interval not exceeding sixteen calendar days, and not later than seven days after the expiration of the period for which the payment is given;
- 17) To provide specialized and highly specialized medical care to the population by means of diagnostics and treatment of diseases with the usage of experimental and new medical technologies;
- 18) To carry out scientific and research activity in accordance with the legislation of Ukraine;
- 19) To conduct the activities associated with the storage, acquisition, destruction of narcotics, psychotropic substances and precursors in

- accordance with the law for University clinics and scientific-research institutes;
- 20) To dispose independently of the income from the provision of paid services permitted by law;
 - 21) To open foreign exchange accounts in the banks in accordance with the legislation in force;
 - 22) To open deposit accounts in banks in accordance with the legislation in force;
 - 23) To participate in the programs of bilateral and tripartite international exchange of students, postgraduate students, pedagogical, educational and scientific staff;
 - 24) To take part in the programs of international exchange of students, postgraduates, teachers, scientific, pedagogical and scientific workers;
 - 25) To elect honorary professors of the University;
 - 26) To organize international conferences, symposiums, congresses and other events;
 - 27) To participate in international educational and research programs;
 - 28) To conduct foreign economic activity in accordance with the legislation in force, by the conclusion of contracts with foreign legal entities and physical persons; establish direct links with foreign universities, international organizations, funds, etc; to participate in educational activities related to foreign students teaching and training for foreign countries;
 - 29) To make use of money and material supply from external economic activities of the University to ensure the implementation of statutory goals;
 - 30) To issue the state sample documents of higher education in the accredited directions (specialties);
 - 31) To make proposals to the Ministry of Health of Ukraine and the State Accreditation Committee of Ukraine concerning the creation and the activities of the specialized councils on thesis defending;

- 32) To control the independent publishing activity, printing and distribution of printed products;
- 33) To provide students and staff of the University with catering;
- 34) Within the limits of wages and internal funds to settle raised official salaries, scholarships, and other incentive payments under current legislation;
- 35) To organize additional privileges and benefits, depending on the qualifications, experience and terms of work;
- 36) To solve social problems of the personnel, students, retired employees (financial assistance, food supply, funeral services, etc);

On the results of accreditation to get the additional rights and benefits established for the national educational institution of the IV level of accreditation and make use of them;

37) To perform other types of activities permitted by the applicable law.

5. The University is obliged to follow:

- 1) Requirements of the current legislation of Ukraine;
- 2) The state standards of education;
- 3) Safe conditions for the educational and scientific-research activities;
- 4) Financial discipline, the preservation of public property;

in order to provide:

- 1) Social security of the employees and other participants of the educational process;
- 2) Staff training for higher education in the field of medicine in accordance with the standards of higher education;
- 3) The educational activities including training, methodical, medical, scientific, cultural activities;
- 4) Conditions for the development of knowledge about the individual, nature and society, formation of a creative person, upbringing of morally, mentally and physically strong generation of citizens, formation of civil thinking, sense of patriotism, sense of his own dignity,

readiness to labor activity, the responsibility for their own fate, the fate of the whole society, the state and humanity;

5) High ethical culture, atmosphere of goodwill and mutual respect between employees, teachers and students;

6) Conditions for receiving knowledge in the field of medicine, training of highly qualified personnel in accordance with the setting of the system of education and state standards, approved by the Ministry of Education and Science of Ukraine in the framework of the agreement of the Ministry of Health of Ukraine;

7) Carrying out scientific research as the basis of preparation for future specialists;

8) Preparation of young people for pedagogical, scientific-research activities;

9) Informing the applicants and students about the situation at the labour market;

10) Training of scientific and pedagogical staff of higher qualification during magistracy, postgraduate and doctoral studies;

11) Basic teachers training, retraining and improving qualifications of the academic teaching staff and doctors at the faculty of postgraduate education;

12) Staff-development of doctors in the clinical residency, cycle-training at the institutions (faculties) as well as at the courses of information and internship on the basis of research and medical institutions, healthcare, sanitary-epidemiological and pharmaceutical establishments according to the legislation of Ukraine;

13) Submission of the relevant documents to the Ministry of Health of Ukraine on the formation, reorganization and liquidation of active and new-found agencies and separate subdivisions to provide them with their rights for economic activities in accordance with the legislation of Ukraine.

6. Rights and duties of the teaching staff and students are determined in accordance with the law on the problems of higher education.

7. The representative of the staff interests is the trade committee of the University.

8. The individuals studying and working at the University are to follow current legislation, the Statute, Internal regulations and Dormitory rules to stimulate the promotion of the University authority.

V. THE RESPONSIBILITIES OF THE GOVERNING AUTHORITIES OF THE UNIVERSITY

At the University the Supervision Board, the Academic Council, working and consultive bodies act.

1. For resolution of main issues the Academic Council of the University is formed. The Academic Council is formed for a period of five years.

The Academic Council of the University:

1) determines the strategy and perspective directions of development of educational, scientific and innovational activities of the University;

2) works out and gives the project of the Statute, the decisions about the changes and additions in it to the higher collegiate body of civil self-government;

3) adopts financial plan and annual financial report of the University;

4) defines the system and approves the procedures for the internal quality assurance of higher education;

5) makes a decision on the placement of own revenues in the territorial bodies of the central executive authority in the field of treasury service budget funds, or in banking institutions;

6) approves, upon the submission of the rector of the University, a decision on the formation, reorganization and liquidation of structural

subdivisions;

7) selects by secret ballot on positions of deans, heads of departments, professors and associate professors, head of the library, heads of affiliates;

8) adopts educational programs and curriculum for every level of higher education and specialty;

9) approves decisions about the organization of the educational process and defines the period of studying at corresponding levels;

10) approves the sample and making procedure of the University's own document about the higher education, regulations about the procedure and reasons for giving it to graduates as well as samples, making, procedure and causes for giving double and common diplomas to graduates;

11) approves the main directions of scientific research and innovational activities;

12) assesses scientific-pedagogical activities of structural subdivisions;

13) awards academic titles of professor, associate professor and senior researcher and gives the corresponding decision for adoption to the Attestation Board of the central executive body of power in the field of education and science;

14) makes final decisions as for recognition of foreign papers about higher education, academic degrees and titles while recruiting pedagogical, scientific, pedagogical-scientific and other staff and while enrolment of applicants for studying;

15) has a right to introduce the dismissal of the Rector of the University on the basis of circumstances provided by the legislation of Ukraine, this Statute, the contract. This introduction is considered by the higher collective body of the University's self-governing;

16) solves other problems of the University's activities according

to this Statute.

The University Academic Council is headed by its chairman who is elected by secret ballot among the members of the Academic Council who have academic degree or / and academic (honourable) title for the working period of the Academic Council.

The formation of the Academic Council of the University and the procedure for its election are carried out in accordance with the legislation of Ukraine and the quotas determined by this Statute.

No less than 75% of the total staff number of the Council should be represented by academic employees of the University, and no less than 10 should be elected representatives among the number of students who study at the university.

The formation of the Academic Council of the Faculty and the procedure for the election of the Chairman of the Academic Council of the Faculty are carried out in accordance with the legislation of Ukraine and Regulations on the Academic Council of the Faculty approved by the Rector.

The Department Academic Council is responsible for:

- 1) adoption of the main directions of research activities of the faculty;
- 2) recommendation to the University Academic Council about the election by secret ballot of a dean, head of the department, director, professor;
- 3) the elections of associate professors (according to the delegated power of the University Academic Council), senior teachers, teachers and assistants;
- 4) adoption of educational programs and academic curriculums;
- 5) solving the problems of the organization of the educational process at the faculty;
- 6) approval of the dean's and heads of the departments' reports according to the Department Regulations;
- 7) for important reasons the Department Academic Council may cancel its previous decisions.

The Department Council's decisions are submitted by the dean of the faculty.

The Department Council's decisions may be cancelled by the University Academic Council.

2. University Supervisory Board

A Supervisory Board is formed to supervise the management of the property of the University and the purpose of its creation at the University.

The Supervisory Board of the University promotes to solve the promising tasks of its development, attract financial resources to ensure its activities in the main areas of development and control their use, effective interaction of the University with state and local self-government bodies, scientific community, socio-political organizations and business entities for development and improvement of the quality of educational activity and competitiveness of the University, carries out public control over its activities, etc.

The members of the Supervisory Board have the right to participate in the conference of the University staff with a deliberative vote.

The Supervisory Board has the right to submit a presentation to the conference of the University staff the submission of the rector's withdrawal from the University on the basis provided by the law, this Statute, the contract.

The procedure of the formation of the Supervisory Board, the terms of its authority, the competence and the procedure of activity are determined by this Statute and the Regulations on the Supervisory Board of the University, approved by the Academic Council of the University. University staff cannot be members of the Supervisory Board.

3. Functioning and advisory bodies are formed to address the main issues of the University's activity, which act on the basis of this Statute and the Regulations approved by the Academic Council of the University.

The functioning bodies are: rector's office, dean's offices, admission board, whose powers are defined in the Regulations on their activities, which are approved by the rector of the University.

4. Rector's office.

Rector's office is a functioning body which is formed to resolve the current issues of the University's activity.

Rector's office, which is approved by the rector, includes the vice-rectors, the chief accountant, the deans of faculties, the heads of educational and scientific institutes, the head of the primary trade union organization of the University, heads of structural divisions.

Rector's office acts on the basis of this Statute and the Regulations approved by the Academic Council of the University.

5. Admission board.

Admission board is a functioning body of management whose task is to form a contingent of students.

The staff, functions and activities of the admission board are regulated by: "Regulations on the admission board of a higher educational institution", "Conditions of admission to higher education institutions", "Rules of admission to the Donetsk National Medical University", the legislation of Ukraine, regulatory documents of the Ministry of Education and Science of Ukraine and the Ministry of Health of Ukraine.

The staff and operating plan of the admission board are approved by the rector who is its head. The term of office of the admission board is 1 year.

In accordance with the Conditions of admission to higher education institutions, the admission board submits for approval "Rules of admission to Donetsk National Medical University" to the Academic Council of the University.

Before the end of its term of office, the admission board reports annually on the results of its activities to the Academic Council of the University.

VI. THE RIGHTS AND DUTIES OF THE RECTOR OF THE UNIVERSITY

1. The direct management of the University activities is carried out by the Rector who is appointed in accordance with the Law of Ukraine “On Higher Education”.

His rights, duties and responsibility are defined by the legislation and the Statute of the University.

The Rector is a representative of the University in relations with state bodies, bodies of local self-government, legal entities and individuals and he acts without a power of attorney within the limits of the powers provided for the Law of Ukraine “On Higher Education” and the Statute of the University.

2. The Rector of the University in the limits of his power and in the framework of current legislation:

1) Resolves the issues relevant to the University activities, approves its structure and sends the schedule of positions and salaries to the Ministry of Health of Ukraine;

2) Represents the University in all institutions, enterprises and organizations both in Ukraine and abroad;

3) Arranges the licensing of majors and accreditation process;

4) Issues the decrees and instructions in all spheres of the University activity to be executed by all the employees and structural departments of the University;

5) Is a disposer of property and funds;

6) Conducts the income and expenditures estimate;

7) Confirms the resolutions of the University Council;

8) Renders the Statute of the University and amendments to it for approval to the Ministry of Health of Ukraine in accordance with current legislation;

9) Hires and dismisses the employees of the University, ensures the observance of the requirements of the Law of Ukraine “On Protection of Personal Data”;

10) Approves the appointment and dismissal of vice-rectors for scientific and pedagogical work who are academic staff, chief accountant, head of the legal service with the Ministry of Health of Ukraine in accordance with the law;

- 11) Ensures labor protection, execution of legality and order;
- 12) Fixes the functions of the University staff;
- 13) Confirms admission regulations to the University in accordance with the Ministry of Health of Ukraine;
- 14) Forms the student body of the University;
- 15) Expels and reinstates the students of the University in accordance with the law;
- 16) Monitors the implementation of the curricula and academic programs;
- 17) Controls the observance of staff financial discipline by all the subsections;
- 18) Guarantees the confidentiality of official and state secrets;
- 19) Is responsible for the improvement and accomplishment of internal work regulations regarding the legality and efficiency of using budget funds, takes charge of the teaching staff workmanship, organization of academic and cultural activities, health and physical education, settles public services of the participants of the educational process and other employees of the University;
- 20) Along with trade committee gives the rules of internal labor regulations, collective agreement to the approved by the conference of the labor staff and thereafter signs them;
- 21) Is responsible for carrying on educational activity at the University, the results of financial and economic activities, the condition and safety of the buildings and other property;
- 22) Creates new labor bodies and determines their administrative powers for the resolution of main issues according to the Statute of the University;
- 23) Provides the requirements of anti-corruption legislation at the University;
- 24) Annually reports to the Ministry of Health of Ukraine or delegated authority and to the conference of the staff of the University and is responsible for announcing of the annual report about the activities on the official website of the University;

25) Executes other powers in accordance with the Law of Ukraine and other acts of legislation, this Statute and the contract.

The Rector of the University is able to delegate some of the rights and duties to the vice-chancellors, deans, managers of structural departments according to the allocation of functional responsibilities among the responsible executives.

In case of retirement the Rector who occupied the post no less than for two terms has a right to be appointed to the post of chancellor of the Rector of the University on a public basis or at the expense of the University equal to the salary that he was paid before retirement in conformity with order set by current legislation.

VII. THE BODIES OF PUBLIC SELF-GOVERNMENT

The supreme collective authority of the University Public Self-Government is the Conference of the labor staff (then – the Conference) including elected representatives from the individuals who study at the University.

The total amount of the conference delegates and the amount of the delegates from each structural department of the University and the total amount of the individuals who study at the University are established in the following way: 1 delegate from 5 members of the teaching and scientific staff; 1 delegate from 20 members of other structural units and 1 delegate from 300 members who study at the University. With no less than 75 percent of the total amount of the delegates (members) of an elected body must be the academic and scientific staff who works on permanent basis and no less than 15 percent – elected representatives from the amount of the people who study at the University.

The conference delegates are elected at general meetings of the labor staff of the structural departments by open vote. The conference is convened at least once a year. The delegates' term of the conference delegates is three years. The conference organizing and holding are implemented by the University leaders together with the University local trade union committee.

The conference is considered to be constituent if two thirds of the general

number of the elected delegates are present at it.

The decision on the Rector of the University recalling is made only in case when more than two thirds of the presented delegates at the conference vote for it. The rest of the matters are decided by the simple majority of votes of presented delegates.

The Conference of the labor staff of the University:

- 1) Accepts the Statute of the University introduced by the University Academic Council and makes changes in it;
- 2) Annually considers the Rector's report and estimates his activity;
- 3) Organizes a disputes committee;
- 4) Examines the matters of early termination of the Rector's commissions by a reasoned submission of the Supervision Board or University Academic Council;
- 5) Accepts the rules of the internal regulations and the collective agreement;
- 6) Accepts the regulations of the bodies of Student Government;
- 7) Decide the other matters of the University activity.

2. The Body of Public Self-Government of the faculty is a meeting (conference) of the labor staff of the faculty including elected representatives from the individuals who study at the University. In the Body of Public Self-Government of the faculty there must be all members of the staff of the faculty and elected representatives from the individuals who study at the University. With no less than 75 percent of the total amount of the delegates (members) of an elected body must be the academic and scientific staff of the faculty and no less than 10 percent – elected representatives from the amount of the individuals who study at the University. The delegates for the conference of the labor staff are elected at general meetings of the labor staff of the faculty departments and at the student conference of the faculty.

The conference is convened at least once a year and the conference is considered to be constituent if two thirds of the general number of the elected

delegates are present at it. The decision of the meeting of the labor staff of the faculty is taken by the majority of the votes.

The meetings of the labor staff of the faculty:

- 1) Estimate the dean's activity;
- 2) Approve the annual report of the department;
- 3) Make the Rector's propositions as for the dean's recalling;
- 4) Elect the delegates to the Faculty Academic Council;
- 5) Elect the candidates to the University conference of the labor staff;
- 6) Elect the candidates to the University Academic Council;
- 7) Decide the other matters of the Faculty activity.

3. At the University and its structural departments there is the Student Government that is an integral part of Public Self-Government.

The individuals studying at the University take part in the Student Government. All individuals who study at the University have an equal right to participate in the Student Government.

The Student Government provides the protection of the people's rights and interests who study at the University and their participation in the University administration.

The Student Government is carried out by the individuals who study at the University and through the bodies of the Student Government elected by secret ballot.

In their work the bodies of the Student Government are governed by the law, decisions of the specially authorized central executive body in the field of education and science and the relevant central executive body, under the jurisdiction of which there is the University, the Statute of the University and the Regulation about the Student Government.

The bodies of the Student Government:

- 1) adopt the acts regulating their organization and activity;
- 2) carry out organizing, scientific, cultural, sport, health promotion and other events;
- 3) assist in job placement for the graduating students of the University;
- 4) manage the funds and other properties on their balance sheets and bank accounts;
- 5) perform other functions that are recommended by the Law of Ukraine “On Higher Education” and the Regulation about the Student Government of the University.

In agreement with the body of the Student Government the following decisions are made in the University:

- 1) sending down the individuals who study at the University and their reinstating for studying;
- 2) transference of the individuals who study at the University by state order to studying on a fee-paying basis at the expense of individuals and legal entities;
- 3) transference of the people who study at the University on a fee-paying basis at the expense of individuals and legal entities to studying by state order;
- 4) appointment of the vice-dean, vice-rector who are responsible for their work with students;
- 5) settlement of the individuals who study at the University to the hostels and moving from them;
- 6) approval of the decisions on student campus and hostels for living of the individuals who study at the University;

The Student Government is carried out on the basis of a student group, faculty, hostel, the University as well as on the basis of the course, specialty,

student campus, structural units of the University.

The supreme body of the Student Government is a general meeting (conference) of the individuals who study at the University and those:

- 1) Approve the Regulation about the Student Government;
- 2) Elect executive bodies of the Student Government and consider their reports;
- 3) Define the structure, authority and the procedure for the election of the executive bodies of the Student Government;

The financial basis of the Student Government is the money appointed by the University Academic Council in the amount not less than 0.5 percent of the money of the special fund of the University. The funds of the bodies of the Student Government are directed to fulfill their tasks and powers. Not less than 30 percent of the money should be spent on support of the scientific activity of the individuals who study at the University.

The main tasks of the Student Government are:

- 1) Providing and protection of the students' rights and interests particularly as for the organizing the academic training.
- 2) Ensuring the fulfillment of their duties by the students of the University.
- 3) Facilitating the students' educational, scientific and creative activities.
- 4) Assisting in organizing the proper conditions for the students' habitation and rest.
- 5) Assisting in organizing and running the students' circles, associations and communities.
- 6) Organization of the cooperation with the students of other higher educational establishments and the youth organizations.
- 7) Assisting in job placement for the graduating students of the University.
- 8) Participation in the solution of the problems connected with the international students' exchange.

VIII. THE MATERIAL AND FINANCIAL RESOURCES AND THE

LEGAL STRUCTURE OF THE UNIVERSITY PROPERTY

Provision for the activity stipulated by this Statute, buildings, constructions, land plots and other property is assigned to the University on the rights of day-to-day management.

The University property assigned to the University on the rights of day-to-day management can't be removed or transferred to any legal entities or individuals without consent of the Ministry of Health of Ukraine and the Conference of the University labor staff except for the cases stipulated by the legislation.

The property of the University cannot be the subject of pledge.

The property of the University is made up of fixed assets, other material assets the value of which is given in an independent balance sheet.

The University has the right to use the property assigned to it under the right of administrative operational management for the conduction of the economic activity, transfer it for lease and use in accordance with the legislation.

The University does not have the right to transfer the property belonging to it to other legal entities and individuals free of charge except for the cases stipulated by the law.

The University financing is supplied at the cost of state budgetary for the execution of the Statute activities of the University and at the expense of other sources which are not prohibited by the legislation with the observing of the principles of purposeful and effective use of funds, publicity and transparency in making decisions.

The other sources of financing are:

- 1) the payment for the services that are given by the University according to its main activity;
- 2) the incomings received as a result of additional (economic) activity;
- 3) the payment of leasing the University premises;
- 4) the incomings from the realization of the property (except for the immovable property) in the established order;

5) charitable contributions, grants and presents;

6) the funds received from enterprises, organizations, individuals and other budget institutions for the implementation of goal activities including the measures alienation for public needs of land plots and other objects of immovable property situated on them which are privately owned by individuals or legal entities;

7) the funds received from placing of temporarily free budget funds for the provision of paid services on the deposits;

8) other sources that are not prohibited by the legislation.

The funds received by the University for training, retraining and advanced training of specialists, rendering of paid educational services cannot be withdrawn to the income of the state or local budgets.

The University has no right to distribute received funds or their parts from the rendering of paid services (profits) among the founders (participants), employees (except for the payment of their labor, accrual of single social contribution), members of management bodies and other people associated with them.

The amount of the payment for rendered services to Ukrainian citizens is appointed by the University in UAH Ukrainian – hryvnias according to the legislation.

The Chief Accountant exercises a constant control of the observation of the maintenance of accounting.

Labor payment at the University is carried out in accordance with the legislation about labor in Ukraine, the Law of Ukraine “On Higher Education”, according to the schemes of official salaries and official rates established by the Cabinet of Ministers of Ukraine for municipal higher educational establishments and the contracts.

According to the Ukrainian legislation the university has the right to set corresponding salaries with bonus, scholarships and other incentive payments within the limits of the wage fund at the expense of the funds received from the State Budget of Ukraine and at its own expense.

The forms and systems of labor payment, conditions and indices of the bonus of the university employees, the procedure for setting the supplements for high achievements in their work or for the period of doing especially important works and the cancellation of salary increases, scholarships, surcharges for the staff for combining jobs, expansion of service areas, fulfilling the duties of temporarily absent employees is defined by a separate Statute approved by the Rector and in the framework of Collective agreement between the administration and the trade-union committee.

The funds, tangible and intangible assets which are received free of charge in the form of non-repayable financial assistance or voluntary donations of legal entities and individuals including non-residents, the University for the purpose of educational, scientific, educational, recreational, sports, cultural activities are not considered to be profits and they are not taxable.

The incomes (profits) or their part received by the University are not a subject to distribution among the founders (participants), members of the University, employees (except for the payment of their labor, accrual of single social contribution), members of management bodies and other people associated with them.

IX. PROCEDURES OF REPORTING AND MONITORING ON FINANCIAL AND ECONOMIC ACTIVITY

1. The University, in accordance with the Budget Code of Ukraine, the Law of Ukraine "On accounting and financial reporting in Ukraine" and other legal acts, draws up approved forms of monthly, quarterly and annual reports and submits them to the Ministry of Health of Ukraine, bodies of the State Treasury Service of Ukraine, The State Fiscal Service of Ukraine, the State Statistics Committee, the Pension Fund of Ukraine, the Social Insurance Fund of Ukraine.

2. The University independently carries out operational, accounting and financial accounting of its work, maintains statistical reporting in accordance with the established norms, submits it in accordance with the established procedure to

the bodies to which the legislation of Ukraine gives the right to control the relevant areas of activity.

3. The state control over carrying out of financial and economic activity of the University is exercised out in accordance with the current legislation.

The Rector and the Chief Accountant of the University are personally responsible for the accuracy of accounting and statistical reporting.

4. Audit of the activity of the University is carried out in accordance with the law.

5. The University budget, its expenditures and income, the property of the University and the procedure for its use are subject to obligatory public discussion in the staff and the student body.

The University is obliged to publish on its official website:

- 1) The University budget for the current year and any changes thereto;
- 2) report on use and supply of funds;
- 3) information on tendering procedures;
- 4) the staff list for the current year.

The accounting and tax reporting is carried out by the relevant departments of the University in accordance with the law.

X. THE ORDER OF AMENDMENTS INTO THE UNIVERSITY STATUTE

1. The Academic Council of the University develops and submits a draft of the University Statute to the conference of the University staff, as well as the decision on making amendments and additions to it.

2. Amendments to the Statute shall be approved and agreed in the same manner as the Statute itself.

3. This Statute shall enter into force upon its state registration in accordance with the legislation of Ukraine.

XI. THE ORDER OF REORGANIZATION AND LIQUIDATION OF THE UNIVERSITY

1. The reorganization and the liquidation (merger, association, split, reformation) of the University are carried out according to the current legislation.

2. The reorganization or the liquidation of the University should not violate the rights and interests of people studying at the University. The obligation to resolve all issues of continuation of obtaining a higher education in such ways rests with the founder of the University

3. The liquidation of the University is carried out by the liquidation committee, formed by the estate administration body. The liquidation committee is composed of estate administration body representatives and representatives of the University. The order and the time limits of the liquidation and the term of alleging complaint to creditors are appointed by estate administration body.

4. In case of termination of the University and in accordance with the procedure prescribed by the law (as a result of liquidation, merger, association, split or reformation), its assets are transferred to one or more non-profit organizations of the corresponding type or are credited to the budget income.

5. At the moment the liquidation committee is appointed, it acquires the authority to run the University. The liquidation committee works out the liquidation balance and presents it to the assigning authority. Creditors and other legal enteritis in contractual relations with the University under liquidation are informed about the liquidation in a written form.

6. During the reorganization and the liquidation of the University the discharged employees are guaranteed the observance of their rights and interests according to the Ukrainian labor legislation.

Rector

Yu. Dumanskyi